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7/24/2023

Dear Teaching Artists,

Thank you for your interest in the Harmony Project.

**Please review this job description and requirements and apply by submitting the following application documents [here](#).**

1. Resume
2. Cover letter highlighting your teaching experience and any experience in community-based music programs
3. Two references
4. Sample lesson plans
  - a. Beginning mariachi music class with students who have no prior knowledge of music.
  - b. These lesson plans should have three levels. Level One-Elementary  
Level Two-Middle School

The chosen candidate will need to complete a TA orientation and background checks. Please be advised that you might need to submit proof of COVID vaccination to be eligible to work at certain program sites.

**We will be accepting applications until Aug 20, 2023**

Please contact us with any questions, and we look forward to meeting you.

Sincerely,

**Harmony Project**

[faculty@harmony-project.org](mailto:faculty@harmony-project.org)



## Job Description –Teaching Artist

### Teaching Artist Job Description

<b>Harmony Project Mission</b>	Harmony Project harnesses the transformative power of music to increase access to higher education for underserved students by removing systemic barriers to achievement through academic and social support.	
<b>Vision</b>	A world in which all students—regardless of income, background, or zip code—have equal access to opportunities to make music and the resources needed to enroll in college and beyond.	
<b>Job Summary</b>	<b>Job Title:</b>	Teaching Artist
	<b>Department:</b>	Programming
	<b>Focus:</b>	To introduce and engage new music students ensuring they acquire foundational musical skills.
	<b>Locations:</b>	Los Angeles (see specific Job Openings below)
	<b>Hours:</b>	Dependent upon program site
	<b>Reports To:</b>	Program Manager



## Job Description –Teaching Artist

<b>Job Openings</b> (as of 07/24/23)	<b>Start Date:</b> 08/14/23-Eliot Arts
	09/11/23-Longfellow Elementary
	<ul style="list-style-type: none"><li>• Mariachi Teaching Artist- (All Levels)-Pasadena</li><li>• Mariachi Director</li><li>• Mariachi Violin</li><li>• Mariachi Armonia (guitar, vihuela and guitarron)</li><li>• Mariachi Trumpet</li></ul>



## Job Description –Teaching Artist

### Teaching Artist Role and Responsibilities-ALL Positions

#### Main Duties and Responsibilities

1. Strive to create programming that is **culturally responsive, community based** and **anti-racist**, aligning with Harmony Project's **mission**.
2. Provide in-person or virtual instruction to students in four age groups (depending on position): 5-7 years old, 8-10 years old, 11-13 years old and 14-18 years old.
3. Proficiency for Online Teaching Platforms
  - a. Zoom
  - b. Google Classroom and/or BAND app
4. Teaching
  - a. Collaboratively and open to feedback from HP staff and students and families.
  - b. Implement a curriculum that is holistic and takes into account our students mental, emotional and physical wellbeing.
  - c. Incorporates lesson planning that highlights our student's diasporas
  - d. Prioritizes musical language fluency through various methods over conservatory approaches
    - i. Example: Students are encouraged to creatively engage with their surroundings to create music and sound
  - e. Creatively teach weekly group lessons
  - f. Comfortable using technology to teach music
    - i. Filming pre-recorded material for students
    - ii. Recording voiceover material for students
    - iii. Innovative with technology in classes
  - g. Assess student music learning outcomes via Data Management System (PowerSchool)
  - h. Prepare students & Create Content for



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	<ul style="list-style-type: none"><li>i. End of Year Culminating Event</li></ul> <ul style="list-style-type: none"><li>5. Progress Check-in Assessments<ul style="list-style-type: none"><li>a. Regularly communicate with parents, ensuring they are notified of their child's musical progress and development while also keeping them informed on the child's active participation and attendance.</li><li>b. Identifies struggling students early and create a plan to address the issue</li><li>c. Regularly communicate with HP staff</li></ul></li><li>6. Professional Responsibilities<ul style="list-style-type: none"><li>a. Maintain attendance records via Data Management System (PowerSchool)</li><li>b. Weekly contact with families</li><li>c. Plan and co-teach with fellow teaching artists</li><li>d. Attend mandatory peer exchanges and professional development workshops throughout the year (approximately 8 hours)</li><li>e. Execute additional administrative tasks as necessary</li></ul></li></ul>
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# Job Description –Teaching Artist

## Requirements

*Harmony Project assesses candidates through their applications, references, interviews, and lesson observations*

	Essential	Desirable
<b>Personality</b>	<ul style="list-style-type: none"> <li>• A love for working with youth ages 5-18</li> <li>• Enthusiasm for community-based social change work</li> <li>• Flexibility and a sense of humor</li> <li>• Committed to becoming a Culturally Responsive Educator</li> </ul>	
<b>Education</b>	<ul style="list-style-type: none"> <li>• Musical fluency</li> <li>• Classroom management ability</li> </ul>	<ul style="list-style-type: none"> <li>• Knowledge of Suzuki, Orff, Kodály, or other pedagogy</li> <li>• Degree in specific music discipline/ arts education and/or equivalent experience</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experienced teaching artist experience (minimum 3 years)</li> <li>• Experience with young students with no prior musical knowledge</li> <li>• Experience engaging openly and effectively with students, parents and program staff</li> </ul>	Experience with both group and private lessons at all levels
<b>Music Pedagogy</b>	<ul style="list-style-type: none"> <li>• Ability to engage classes of up to 30 students</li> <li>• Ability to differentiate instruction</li> <li>• Knowledge and use of developmentally appropriate and <b>culturally diverse repertoire.</b></li> </ul>	Ability to empower students as owners and creators
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Ability to tune/replace and do minor repairs on instrument</li> <li>• Excellent communication skills with program staff and families</li> <li>• Online teaching proficiency</li> <li>• Time Management</li> </ul>	<ul style="list-style-type: none"> <li>• Spanish proficiency</li> </ul>