



Attendance and Behavior Policy

Student and Parent Agreement

Student Pledge

1. **My attendance is required** at every Harmony Project class, lesson, or rehearsal to retain my spot in the program.
2. **If I must miss a class, lesson, or rehearsal**, my absence will be recorded as either excused or unexcused.
3. **My absence is considered excused** when I have notified the teacher in advance of class. This can be done either by an in-person conversation, phone call, or email.
4. **My absence is considered unexcused** if I have not notified the teacher in advance.
5. **I understand that my participation in the program requires that I am respectful to my teachers, classmates, and program staff and that I will do my best to always behave with integrity and kindness.** I will be responsible for my actions and understand that inappropriate behavior will have consequences.

Parent Pledge

1. **I will support my child's/children's attendance and I understand that their attendance is required** at every Harmony Project class, lesson, or rehearsal for them to retain their spot in the program.
2. **I understand that if they must miss a class, lesson, or rehearsal**, their absence will be recorded as either excused or unexcused.
3. **I understand that their absence is considered excused** when we have notified the teacher in advance of class. This can be done either by an in-person conversation, phone call, text, or email.
 - a. **I understand that the procedure for excused absences will include:**
 - i. **Three absences in a row** – The teacher will contact us by phone call.
 - ii. **Five absences during a semester** – Harmony Project will begin an inquiry to provide extra support. They will schedule time to meet with us to determine why my child/children cannot fully participate in the program and propose steps for extra support as needed.
4. **I understand that their absence is considered unexcused** if we have not notified the teacher in advance.
 - a. **I understand that the procedure for unexcused absences will include:**
 - i. **1st unexcused absence** – The teacher will contact us by phone.
 - ii. **2nd – 4th unexcused absences** – Harmony Project program staff will contact us by phone.
 - iii. **5th unexcused absence** – Harmony Project will begin an inquiry to provide extra support. They will schedule time to meet with us to determine why my child/children cannot fully participate in the program and propose steps for extra support as needed.
5. **I understand that my child's participation in the program requires that they are respectful to their teachers, classmates, and program staff and that they must always behave with integrity and kindness.** I will support and be responsible for their actions and understand that inappropriate behavior will have consequences.

By signing this agreement, we will abide by the Attendance and Behavior Policy. We acknowledge that as participants of Harmony Project the student(s) will attend all their classes and be a model of respectful behavior in their classroom(s) and on site.

_____	_____	_____
Student Printed Name	Student Signature	Date
_____	_____	_____
Parent Printed Name	Parent Signature	Date