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www.harmony-project.org

Re-Enrollment Frequently Asked Questions

Please read this information carefully. If you cannot find the information you need, please call The Harmony Project at (323) 462-4311, and we will be happy to answer your questions.

1. Do I need to reapply every year? If so, what form do I use?

Yes, you must re-enroll your child(ren) each year. Re-enrollment Applications are distributed to parents every spring. Use this form, unless your child plans to receive a new instrument from The Harmony Project (for example, if s/he wants to learn a new instrument, or has been a choir-only student and wants to enroll in the instrument program). In that case, please request an Enrollment Application by calling The Harmony Project at (323) 462-4311, or download an application from www.harmony-project.org.

2. Do I need to fill out a reenrollment form for every child of mine who is a participant of The Harmony Project?

Yes. Each child to be re-enrolled must submit a separate Re-enrollment Application and report card. If any of the children are new to the Harmony Project, or wants to make changes to his/her enrollment (refer to Question 1 for more about this), s/he must complete an Enrollment Application (and not the Re-enrollment one). Refer to the next question for information about income verification.

3. Where does my child apply if he/she has graduated from the Adopt-a-School program? Are they allowed to continue?

Students who have graduated from schools in the Adopt-a-School Program are absolutely welcome to continue their music education in The Harmony Project's regular programs. Please complete the Re-enrollment Application, and write at the top (or attach a note) that the child has graduated from an Adopt-a-School school, and also which site at which s/he will be attending.

4. Do I need to submit any other documents besides the Re-enrollment or Enrollment Application?

Yes. The application must be accompanied by these forms, completed and signed by the child and his/her parents, as appropriate:

- Contract for Instrument Care and Maintenance
- Parent and Student Contract
- Emergency Information
- Participation, Release, and Consent Form

The application must also be accompanied by income verification documents and a copy of your child's report card.

5. Regarding income verification, is a W-2 form an acceptable substitute for a copy of the most recent Form 1040? Are free/reduced-price lunch tickets acceptable as substitutes for a letter from the school stating eligibility for this program?

Neither is acceptable. The W-2 is not a complete statement of income. Free or reduced-price lunch tickets do not bear the student's or the family's name. For these reasons, the only acceptable documents for income verification are a copy of the family's most recently submitted Form 1040 or a letter from the child's school stating that the child is eligible for free or reduced-price lunches.

6. Can I mail one proof of income verification for all of my children in The Harmony Project?

Yes. It will be helpful if you attach to that document a list of your children's names, so that The Harmony Project can make a copy of the verification for each.

7. If I am unable to gather the two documents required (income verification & report card), should I go ahead and mail the reenrollment application first and the other documents later?

No. Neither Re-enrollment nor Enrollment Applications are processed unless they are accompanied by the proper supporting documents. Submitting applications "in pieces" complicates record-keeping. Please wait until all documents are completed and on-hand before sending them to The Harmony Project.

8. What is the deadline for submission of the application and accompanying documents?

The application and all documents must be received at The Harmony Project by July 1.

9. How can I submit the application and accompanying documents?

You may mail the application and all documents to:

The Harmony Project
817 Vine Street, Suite 204
Los Angeles, CA 90038

OR you may fax them to The Harmony Project at (323) 462-4367

OR you may deliver them in person to our offices at 817 Vine Street, Suite 204 in Hollywood.

10. Can my child receive private lessons at the start of the fall semester? How can my child qualify for private lessons?

The child's group class teacher decides if the child is ready for private lessons. Exactly when the child begins private lessons will depend on when a teacher is available.

11. Can my child join choir and continue to receive instruction on his/her instrument?

Yes. This is not only allowed but recommended for students seeking to advance ear-training and other musical skills. Please be sure to check the box that says "ALSO The Harmony Project choir" on the Re-enrollment Application.

12. Can my child join orchestra? What does he/she need to do in order to participate?

All participants in The Harmony Project are eligible to participate in The Harmony Project Orchestra. However, they must audition and receive the conductor's approval to join. Orchestra auditions are

held in September and January each year. Group class teachers will notify their students of exact times and places for auditions.

13. Can my child participate in group class, private lessons, and orchestra at the same time?

Yes. If s/he wants to do so, s/he may participate in all of these in the same semester.

14. If my child is only enrolled in choir, what must I do if he/she wants to learn how to play an instrument?

Please use the Re-enrollment Application, and write at the top (or attach a note) explaining that your child is now enrolled only in choir. Please also specify the location your child will be attending. Write the instrument your child wants to learn in the "Instrument" blank, and do not complete the requested serial number. Complete the rest of the application as directed.

15. Will my child be receiving school credit for his/her music class?

No. The Harmony Project's activities do not qualify for school credit of any kind.

16. Will field trips/ free concerts be made available to our students?

One of The Harmony Project's goals is to organize at least one field trip per school semester, and one more during the summer. Achievement of this goal, however, depends on what events are available to groups and the cost of attendance. Please know that The Harmony Project always takes advantage of field trip opportunities as they become available. Your child's group class teacher will inform him/her of upcoming field trips and free concerts.

17. Can I choose a different site for my child to attend?

Yes. Write at the top of the Re-enrollment Application (or attach a note) that your child wants to change locations, and which location s/he desires.

18. Can I request to have my son/ daughter's group teacher/private teacher changed?

Changing teachers is possible, but not always so. Group class and private lesson teachers are scheduled to teach based on their availability, geographic location, student playing experience, and other factors. If a student desires to change group teachers s/he will be accommodated if there is another class of students at the same playing level that has an opening. Private lesson teachers may be changed if another private teacher is available.

19. Will my child's class schedule be the same as last year's?

Classes are scheduled according to availability of teachers and rehearsal venues. It is quite possible, though not certain, that your child will have a different group class or lesson schedule than s/he does this year. You will be notified of your child's fall class schedule as soon as The Harmony Project has finalized days, times, and locations of all classes.

20. How many times will the class be meeting this year?

The number of times each class meets is determined by the class's teacher. Generally, group class teachers of students who have been playing for one year or more schedule one class per week,

rather than the twice-a-week first year schedule. This is not a requirement, however, and the teacher may, if s/he believes it necessary, schedule classes twice weekly.

21. Can I choose which class schedule best suits our family's schedule in the fall for my child?

Possibly, but not certainly. Classes are formed of students whose abilities are roughly equal. Their scheduling depends on teacher and venue availability. If another class of students with equivalent abilities has an opening, the child may change classes.

22. Can my child change his/her instrument to a different instrument?

Yes, but s/he must complete an Enrollment Application, rather than the Re-enrollment one. You may request an Enrollment Application by calling The Harmony Project at (323) 462-4311 or download one at www.harmony-project.org. Please be aware that the student's old instrument must be returned to The Harmony Project before a new one will be issued.

23. Can my child apply for another instrument in addition to the one he/she is currently learning and learn two at the same time?

No. The Harmony Project does not allow students to receive instruction for more than one instrument in a single semester.